

**Guidelines for Outing Presentations at Court of Honor:**  
Revised 10/16/05, Paul Nestler

Dear Scout,

You have been selected for a special privilege – presenting a short ( 2 – 3 Min.) overview of one of our outings or events at our next court of honor. As with anything in Scouting, the most important thing is “Be Prepared”. These guidelines and the template below will help you to organize your thoughts before the presentation.

You should approach this as a “persuasive presentation”, just like you have done verbally and in written form many times at school. Your talk should be short, to the point and FUN! Speak in a clear, loud voice (even if you are using a microphone – you must speak up) and be enthusiastic & POSITIVE!

Think about your audience – for those scouts and adults who went on the outing/event, you will be reminding them how much fun they had and a few specific things that happened. For those scouts, adults, and family members who did not go on the outing, you want them to hear what a great time you had, so the next time we go the same place, they will want to go too.

Below is a general outline to help you organize your thoughts – you are free to make your presentation as you wish, but there are some items you should always cover – **Who, What, Where, When, Why/What Happened and a Conclusion** – just apply what you have learned in school about making an effective presentation and you will do fine.

**Template for 2 – 3 min. Presentation:**

**(Who)** My name is \_\_\_\_\_(First and Last name) and I am in the \_\_\_\_\_ Patrol.

**(What)** I am going to tell you about our outing/event \_\_\_\_\_(1 nite campout, 2 nite campout, 15 mile hike, Fund raiser, Eagle Project, etc).

**(Where/When)** On \_\_\_\_\_ (give the date/s)

we went to \_\_\_\_\_ (Name the place, and if it is somewhere most people are not familiar with describe how close or far away it is and if anything interesting happen getting to the place, etc.)

**(Why/What Happened)** : Now tell everyone why you went where you went and what happened while you were there – remember, keep it short and **positive**. Even on an outing that rained every day, fun and or funny stuff still happens – so share the good stuff. Be sure to share what you and the other scouts learned on the outing...cuz you always learn stuff everywhere you go. You can write out what you are going to say, or just make a short list of bullet points.

**(Conclusion)**: At the end of your presentation, ALWAYS, thank the audience for their attention and it never hurts to say “...I had a great time on this outing/event and can’t wait to go again...” or something to that effect – That will be the audience’s clue to start clapping for your fabulous presentation.

Oh, yes, **SMILE, Speak Up, and Have Fun !!!!!!!**